



BLOOMFIELD POLICE DEPARTMENT

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Pistol/Revolver Permit Application Process

BPD-F33

To: Applicants for a Connecticut State Permit to Carry a Pistol or Revolver
BPD Personnel

In compliance with Connecticut General Statute §29-28, the Bloomfield Police Department has implemented the following mandated application process for a state permit to carry a handgun:

- A. The applicant for such a permit is required to provide the Bloomfield Police Department with:
1. A completed, notarized Connecticut Pistol Permit Application, DPS-799-C.
 2. Proof of completion of a firearms safety course by an instructor certified by the State, the NRA or the DESPP. Information regarding NRA training and certification is on the Internet at:
"http://www.nrahq.org/education/training/find.asp?State=CT&Type=Bpistol" or
 3. Four separate cashier's checks or money orders to cover the following fees:
 - a. \$12.00 for a Federal criminal history background check & FBI fingerprints. **Check with the BPD Records Office prior to inserting a name on the "payee" line.**
 - b. \$50.00 for the CT criminal history background check & state fingerprints. **Check with the BPD Records Office prior to inserting a name on the "payee" line.**
 - c. \$70.00, made out to the "Town of Bloomfield," as a processing fee.
 - d. \$70.00, made out to the "Treasurer, State of Connecticut" as the fee for the CT state pistol permit. This document will be returned to the applicant (with delivery of the temporary permit) to be presented (or the exact sum in cash) at the time the permanent state permit is obtained.
 4. Personal identification in the form of a government-issued photo ID.
 5. Proof of local residency in the form of a utility bill; mortgage, lease or rental agreement; or similar third-party document that clearly establishes the applicant's residency in Bloomfield.
 6. Proof that you are legally and lawfully in the United States (a certified copy of your birth certificate, a current U.S. passport, or appropriate documentation issued by I.C.E.)
 7. Resident Alien/Naturalization documentation (if applicable).
 8. A complete set of fingerprints to be taken on Connecticut and FBI Applicant fingerprint cards at Bloomfield Police Headquarters, 785 Park Avenue.
 9. If you are a former member of the U. S. Armed Forces, a copy of your DD-214 discharge paper.
- B. Once the above requirements are met, the Bloomfield Police Department will:
1. Send the fingerprints to the State Police Bureau of Identification for CT and FBI criminal history checks and the \$12.00 and \$50.00 payments to the appropriate agencies as processing fees.
 2. Within eight (8) weeks of the application, issue either:
 - a. A Temporary State Pistol Permit, DPS-11-C, which is valid for 60 days, or
 - b. A written notice of rejection of the Temporary State Pistol Permit application.
 - c. (The decision to issue will be dependant on the outcome of the SPBI Criminal History Check, a Local Records Check, and statutory requirements being met.)
 3. Send the \$70.00 check/money order, for the Town of Bloomfield, to the Finance Department.
 4. Return the \$70.00 "Treasurer, State of Connecticut" check/money order to the applicant. (The applicant must present this check/money order or the exact sum in cash to the State Police – Special Licensing and Firearms Unit – at the time the applicant applies for the permanent permit.)
 5. Forward the approved or denied application to the DPS.
- C. Upon receipt of the Temporary State Permit, the applicant must apply for a Connecticut State Permit within 60 days at DSP Headquarters in Middletown, or State Police Troops C, E, G or L.